


R.C.M SCIENCE COLLEGE, KHALLIKOTE, GANJAM

ACADEMIC CALENDER FOR THE YEAR 2024-25

(Prepared by IQAC of the College)

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| 1 | Commencement of the Academic Year | June 2024 |
| 2 | Admission of +3 1 st Year students:- (Science, Commerce and Arts) | As per the notification of Government in the Department of Higher Education, Odisha. |
| 3 | Commencement of Classes for UG 3 rd & 5 th Semester, PG 3 rd Semester | From 18/06/2024 |
| 4 | Commencement of Classes of UG 1 st & PG 1 st Semester:- UG & PG Even Semesters:- | As per the notification of Government in the Department of Higher Education, Odisha. From the next working day after term end Odd semester examinations are over |
| 5 | Submission of application by Faculty Members through their respective Head of the Departments to the Principal for conducting Research projects mobilizing resources from various funding agencies | By end of October 2024
(Peer Motivator: Respective Heads of the Depts.) |
| 6 | Submission of application by the Depts. For conducting Workshops/ National and International seminars, webinars:- | By November 2024.
(Peer Motivator: Respective Heads of the Depts.) |
| 7 | Submission of Scientific Innovative Project Report and proposal for creating incubation Centre by Science Departments | By December 2024 for onward submission to different:- awarding agencies. (Peer Motivator: Respective HODs of Science Depts.) |
| 8 | Submission of information on Research Publications in UGC CARE Listed Peer Reviewed Referred journals:- | By May 2025. As per Annexure-I.
(Peer Motivator: Respective HODs) |
| 9 | Submission of information by faculty members on publication of Books and Chapters in edited volumes:- | By May 2025 as per Annexure-II. |
| 10 | Submission of Bibliometrics, Scientometrics and h-index of the Publications during the academic year based on average citation index Scopus/Wave of Science:- | By May 2025 as per Annexure-III
(Peer Motivator: Respective HODs) |
| 11 | Submission of Data on Faculty participation in Seminars, Webinars, Conferences, Workshops, Symposia, FDPs, Orientation & Refresher courses:- | By May 2025 as per Annexure-IV (Peer Motivator: Respective HODs) |
| 12 | No. of collaborative activities for Research, Faculty Exchange, Student Exchange and Project work conducted during the year (To be coordinated by respective HODs and Academic Bursar):- | Proposal to be approved in the GB Meeting before May 2025 and report to be submitted by June 2025 as per Annexure-V & VI.. |
| 13 | Library as a Learning Resource | The Librarian to submit the report twice in an Academic year by June 2024 and April 2025 as per Annexure-VII. |
| 14 | Submission of IT Infrastructure Report | The HOD of IT-cum-BCA & Computer Science Laboratories to submit the report twice in an Academic year by June 2024 and April 2025 as per Annexure-VIII & IX. |

15	Review of Student performance and Learning Outcomes (Program wise & Course wise)	By May 2025.
16	Nomination of - Student's Union, Cultural Association, Literary Association, Athletic Club, Science and Commerce Association	To be held on a single date as per the notification of DHE, Odisha.
17	Puja Holidays	10.10.2024 to 16.10.2024
18	End Semester Examination	Date will be published by the Controller of Examinations.
19	Publication of Result:-	Within 45 days from the date of completion of examination.
20	Christmas Day	25 th December 2024
21	Annual Sports, Literary and Cultural Functions	05.01.2025 to 20.01.2025
22	Total no. of Teaching Days	180 days (Minimum)
23	Total no. of Holidays	72 days (Excluding Sundays)
24	Publication of Master Timetable for the Academic Session 2024-25	2 nd May 2024
25	Distribution of Timetable among the Faculty members and submission to the Principal	18 th June 2024
26	Summer Vacation	36 days (As per the notification of the Govt. in the Dept. of Higher Education.)
27	Submission of Curricular Planning Register by the faculty members for planned an effective curriculum delivery:-	On the date of Re-opening of the college through their respective Heads of the Department and Academic Bursar.
28	Students Capability enhancement schemes:-	Faculty members are to be given responsibility for conducting Students Capability Enhancement scheme. Report to be submitted as per Annex-X
29	Submission of Student Track Report by the Mentors:- Coordinator: (i) Academic Bursar & (ii) Officer-in-Charge Career Counseling Cell	By November 2024 for 2024 pass out batch. By November 2025 for 2025 pass out batch. As per Annexure-XI, XII, XIII & XIV .
30	Parent Teacher Meeting (Honours Dept. wise)	January 2025.


 Principal
 R.C.M.Sc.College
 Chailikote, (Gm.)